



AIMQUALIFICATIONS

Level 3 Certificate in Building, Installation and Property Maintenance Skills

Qualification Number: 603/0613/0



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1. About this qualification

This qualification gives learners the ability to complete building, installation and property maintenance tasks. This qualification is ideal if you are looking to develop properties where you would require several skills. Learners will also be able to produce accurate quotations for customers based on the work required.

Objectives of the qualification

This qualification can be used flexibly to meet learner needs. Depending on the context of the learning and the needs of each individual learner, the qualification can:

- prepare individuals to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding;
- prepare learners for employment;
- support a role in the workplace;
- encourage engagement in learning.

This qualification has been designed to enable learners to:

- know the importance of selecting the correct tools, equipment and materials when completing tasks
- generate quotes for different tasks
- evaluate completed work so as to identify areas which can be improved.

It is a requirement that assessment of this qualification is conducted in English.

The AIM Qualifications Level 3 Award in Building, Installation and Property Maintenance Skills and the AIM Qualifications Level 3 Certificate in Building, Installation and Property Maintenance Skills qualifications are both accredited by Ofqual.

Guided Learning Hours (GLH)

Guided Learning Hours are defined as the number of hours of supervised or directed study time required for a unit or a qualification. Some learners will be able to achieve units and qualifications in a shorter time than indicated. Others, for example those with additional support requirements, may need longer.

Total Qualification Time (TQT)

Total qualification time is defined as the number of guided learning hours (GLH) plus the time taken by the learner for private study or work experience.

Guided learning hours and total qualification time for this qualification is:

Level 3 Certificate

GLH: 165 hours

TQT: 222 hours

2. Learner requirements

Entry requirements

There are no entry requirements.

Minimum age

The minimum age for access to this qualification is 16 years.

Reasonable Adjustment and Special Considerations

Assessment within the AIM Qualifications Level 3 Award and Certificate in Building, Installation and Property Maintenance Skills qualifications is designed to be accessible and inclusive. The assessment methodology is appropriate and rigorous for individuals or groups of learners.

If you have learners with particular needs you should refer to the Reasonable Adjustment and Special Considerations Policy, available from AIM Qualifications. This gives clear guidance on the reasonable adjustments and arrangements that can be made to take account of disability or learning difficulty without compromising the achievement of the assessment criteria.

3. Achieving the qualification

Rules of combination

Centres are responsible for ensuring that learners are able to achieve the qualification for which they are aiming. Centres must ensure that the following rules of combination that apply to each qualification are met.

To be awarded the AIM Qualifications Level 3 Certificate in Building, Installation and Property Maintenance Skills learners must achieve 21 credits.

Unit achievement

All of the assessment criteria in a unit must be met before the unit is deemed to be achieved. The unit achievement is not graded: units are either achieved or not achieved.

Recording achievement

You must record the learner's achievement of each unit on an appropriate form(s). You should record the learner's achievement against the specific units assessment criteria evidenced by the task.

4. The units

Mandatory Group M

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Block Paving Skills	3	4	35	43	TG2/3/NQ/001	F/615/2308
Bricklaying Skills	3	7	55	74	TG2/3/NQ/002	T/615/2306
Carpentry Skills	3	7	55	74	TG7/3/NQ/001	M/615/2305
Domestic Electrics	3	7	55	74	TH2/3/NQ/001	T/617/9330
Health and Safety in a Construction environment	1	3	21	29	TF4/1/NQ/002	M/616/0081
Kitchen Fitting Skills	3	7	55	74	TG2/3/NQ/003	H/615/2298
Plastering Skills	3	7	55	74	TG1/3/NQ/003	D/615/2302
Plumbing Skills	3	7	55	74	TH3/3/NQ/001	K/615/2304
Rendering Skills	3	4	35	43	TG1/3/NQ/004	Y/615/2301
Tiling Skills	3	7	55	74	TG4/3/NQ/001	J/615/2309
Working with External Wall Insulation	3	4	35	43	TG1/3/NQ/005	R/615/2300
Working with Metal Stud Partitions	3	4	35	43	TG1/3/NQ/006	K/615/2299

Level descriptors

The level of the units within this qualification are linked to the latest QCF level descriptors published by Ofqual.

Level	Knowledge Descriptor (the holder...)	Skills Descriptor (the holder can...)
Level 1	Has basic factual knowledge of a subject and/or knowledge of facts, procedures and ideas to complete well-defined routine tasks and address simple problems; and Is aware of aspects of information relevant to the area of study or work.	Use basic cognitive and practical skills to complete well-defined routine tasks. Select and use relevant information. Identify whether actions have been effective.
Level 3	Has factual, procedural and theoretical knowledge and understanding of a subject or field of work to complete tasks that while well-defined, may be complex and non-routine. Can interpret and evaluate relevant information and ideas. Is aware of the nature of the area of study or work. Is aware of different perspectives or approaches within the area of study or work.	Identify, select and use appropriate cognitive and practical skills, methods and procedures to address problems that while well-defined, may be complex and non-routine. Use appropriate investigation to inform actions. Review how effective methods and actions have been.

Extracted from 'After the QCF A New Qualification Framework' October 2015

5. Assessment

This qualification requires achievement of the specified units with no further requirements for additional/summative assessment. Achievement is therefore determined by successful completion of unit assessment. Additional assessment guidance can be found on each unit specification where required under the heading Assessment Guidance. The assessment process is as follows:

- Assessments are internally set against the requirements detailed in the assessment criteria of the unit, and approved by the Internal Quality Assurer (IQA).
- Assessments are internally set and approved at the centre by assessors, against the requirements detailed in the assessment criteria of the unit.
- The learners are assessed internally at the centre, using the assessments set.
- The resulting portfolios of assessed evidence are internally quality assured by an Internal Quality Assurer (IQA) at the centre.

Assessment methods

When delivering AIM Qualifications units and qualifications, centres may choose from a range of assessment methods. It is important that the most effective and appropriate methods are selected. We therefore strongly advise that all those involved in assessment and internal quality assurance of this qualification refer to the *AIM Qualifications Centre Handbook* and our *Assessment Methods* publication. These provide guidance on the range of assessment methods available and the types of evidence appropriate for each. These publications are available on our website.

It is important when devising assessments to differentiate between the assessment method (what the learner is asked to do) and the evidence (what the learner produces).

When designing any assessment method, tutors or assessors will need to consider the presentation of the assessment task to the learner to make it fair and accessible. Tutors or assessors may also need to consider arrangements for learners with particular learning difficulties and will need to be aware of AIM Qualifications' policy on reasonable adjustments.

All proposed assessment tasks must be checked and confirmed as appropriate, fair, valid and reliable by an appropriately qualified and experienced Internal Quality Assurer (IQA) before being issued to learners.

6. Offering the qualification

Support for centres

AIM Qualifications provide all of our centres with on-going support and advice on the use of AIM Qualifications units and qualifications, including the requirements for assessment.

Centre responsibilities

Each centre should identify a centre contact who will be responsible for AIM Qualifications provision within the centre.

The centre contact must ensure all procedures relating to the delivery of the qualification operate effectively in the centre.

The centre contact is the person responsible for confirming and ensuring that the centre meets all the AIM Qualifications requirements for centre recognition.

The centre contact is responsible for ensuring all relevant AIM Qualifications documentation is distributed as required within the centre and that the security requirements for external assessment are adhered to, where applicable.

The information provided in this qualification specification is accurate at the time of publication but is subject to change. AIM Qualifications will occasionally update qualification information, so please refer to the 'AIM Qualifications' page of our website to view any updates, including qualification end dates and the latest versions of our qualification specifications.

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